



March 17, 2020

Dear Parents,

I hope this note finds you and your family well. By now, all parents should have received a communication from their child's teacher detailing how to access academic assignments during our school closure. Please contact your child's teacher if you have any questions or concerns regarding the assignments or accessing the assignments. All teachers will be available by email during school hours. I appreciate your cooperation and the sacrifices you are making to ensure your children continue to advance in their education during this closure.

Second trimester report cards will be mailed tomorrow, March 18. Please contact your child's teacher if you have any questions or concerns regarding your child's grades.

Due to the uncertainty of the next several weeks, the due date and billing date for tuition payments will be adjusted for families as needed. Please contact Albert Nastasi (anastasi@mothersetonschool.org) to arrange for an adjusted tuition schedule. If your income is remaining steady at this time, I ask that you continue with your tuition payments in a timely manner. This will allow us more flexibility in assisting those families who are unable to meet the payment deadlines.

The re-registration deadline will also be adjusted for families as needed. If you are still able to re-register by March 31, please do. This will help in planning for the 2020-2021 school year. If you are unable to meet the March 31 deadline, no late fee will be charged until we have a better understanding of our current situation.

If you received a Friends of Catholic Education Scholarship application, please mail or email your child's application to my attention at your earliest convenience. Friends of Catholic Education has not extended the deadline. I must submit all applications on or before April 3.

Beginning, tomorrow, March 18 at noon, the school building will be closed until further notice. If your child needs any textbooks or supplies, please contact the school prior to noon tomorrow to arrange a pick-up time.

Please continue to pray for all those affected by this virus, all those tasked with keeping our community safe and healthy, and each other. An empty school is a lonely place and I look forward to being back together soon.

If you have any questions, please feel free to contact me at kkilty@mothersetonschool.org.

Sincerely,

A handwritten signature in black ink that reads "Kathleen J. Kilty".

Kathleen J. Kilty, PhD